

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)

FINANCIAL STATEMENTS
and Supplemental Information

December 31, 2018 and 2017

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Carolyn A. Mayes, CPA
Auditing and Consulting Services

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors of
The Ceres Community Project
Sebastopol, California

I have audited the accompanying financial statements of The Ceres Community Project (a nonprofit organization), which comprise the statements of financial position as of December 31, 2018 and 2017, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of the internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error, in making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Ceres Community Project as of December 31, 2018 and 2017, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Carolyn A. Mayes, CPA

Santa Rosa, California
April 12, 2019

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Statements of Financial Position
December 31, 2018 and 2017

	December 31,	
	2018	2017
ASSETS		
Cash and Cash Equivalents	\$ 449,594	\$ 400,613
Accounts Receivable	92,225	4,731
Inventory	10,448	12,955
Prepays and Other Current Assets	17,795	10,843
TOTAL CURRENT ASSETS	570,062	429,142
Real Property Held for Sale	-	158,000
Prepaid Copier Expenses	20,917	26,739
Property and Equipment, net	1,199,132	1,151,659
TOTAL ASSETS	\$ 1,790,111	\$ 1,765,540
 LIABILITIES AND NET ASSETS		
Accounts Payable	71,567	21,553
Accrued Salaries and Wages	53,914	30,916
Accrued Paid Time Off	34,597	43,941
Other Current Liabilities	18,573	10,089
Current Portion of Long-term Debt	20,000	19,000
TOTAL CURRENT LIABILITIES	198,651	125,499
Long-term Debt	369,922	389,510
TOTAL LIABILITIES	568,573	515,009
 NET ASSETS		
Without Donor Restrictions	1,148,205	1,193,012
With Donor Restrictions	73,333	57,519
TOTAL NET ASSETS	1,221,538	1,250,531
TOTAL LIABILITIES AND NET ASSETS	\$ 1,790,111	\$ 1,765,540

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Statement of Activities
For the Year Ended December 31, 2018

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES AND SUPPORT:			
Contributions:			
Individuals	\$ 789,567	\$ 9,500	\$ 799,067
Foundations	364,479	102,800	467,279
Businesses and Organizations	285,366	17,600	302,966
In-Kind Contributions	234,209		234,209
Special Events	275,134		275,134
Sales of Food Products	266,135		266,135
Government Grant Income	182,783		182,783
Affiliate Licensing and Training Fees	29,508		29,508
Community Outreach Revenues	25,757		25,757
Gain on Sale of Assets	532		532
Net Assets Released From Restrictions:			
Satisfaction of Program Restrictions	114,086	(114,086)	-
TOTAL REVENUES AND SUPPORT	2,567,556	15,814	2,583,370
 EXPENSES:			
Program Services:			
Meal Program-Sebastopol	852,265		852,265
Meal Program-Marin County	219,443		219,443
Meal Program-Dream Center	359,389		359,389
Community Outreach and Education	266,216		266,216
Catering	103,432		103,432
California Medi-Cal Study	78,287		78,287
National Program	11,485		11,485
Total Program Services	1,890,517	-	1,890,517
Supporting Services:			
General & Administrative	350,217	-	350,217
Fundraising	371,629	-	371,629
Total Supporting Services	721,846	-	721,846
TOTAL EXPENSES	2,612,363	-	2,612,363
CHANGE IN NET ASSETS	(44,807)	15,814	(28,993)
NET ASSETS, BEGINNING	1,193,012	57,519	1,250,531
NET ASSETS, END OF YEAR	\$ 1,148,205	\$ 73,333	\$ 1,221,538

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Statement of Activities
For the Year Ended December 31, 2017

	Without Donor Restrictions	With Donor Restrictions	Total
REVENUES AND SUPPORT:			
Contributions:			
Individuals	\$ 619,995	\$ 50,486	\$ 670,481
Businesses and Organizations	143,950	7,626	151,576
Foundations	600,258	119,936	720,194
In-Kind Contributions	355,898	6,577	362,475
Government Grant Income	37,500		37,500
Community Outreach Revenues	34,743		34,743
Sales of Food Products	347,845		347,845
Special Events	241,066		241,066
Affiliate Licensing and Training Fees	20,982		20,982
Interest and Other Income	12,359		12,359
Net Assets Released From Restrictions	226,122	(226,122)	-
TOTAL REVENUES AND SUPPORT	2,640,718	(41,497)	2,599,221
EXPENSES:			
Program Services:			
Meal Program-Sebastopol	638,915		638,915
Meal Program-Marin County	212,806		212,806
Meal Program-East Bay	60,550		60,550
Meal Program-Dream Center	267,649		267,649
Community Outreach and Education	261,246		261,246
Food Sales and Catering	271,148		271,148
California Medi-Cal Study	9,434		9,434
National Program	11,153		11,153
Total Program Services	1,732,901	-	1,732,901
Supporting Services:			
General & Administrative	196,772	-	196,772
Fundraising	335,945	-	335,945
Total Supporting Services	532,717	-	532,717
TOTAL EXPENSES	2,265,618	-	2,265,618
CHANGE IN NET ASSETS	375,100	(41,497)	333,603
NET ASSETS, BEGINNING	817,912	99,016	916,928
NET ASSETS, END OF YEAR	\$ 1,193,012	\$ 57,519	\$ 1,250,531

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Statement of Functional Expenses
For the Year Ended December 31, 2018

	Program Expenses							Supporting Expenses			
	Meal Programs			Community Outreach	Catering	CA Medi-Cal Study	National Program	Total Programs	General & Administrative		Total
	Sebastopol	Marin County	Dream Center						Administrative	Fundraising	
EXPENSES											
Compensation Expenses:											
Salaries and Wages	\$ 383,796	\$ 126,206	\$ 164,923	\$ 169,877	\$ 57,370	\$ 42,672	\$ 9,121	\$ 953,965	\$ 169,299	\$ 224,447	\$ 1,347,711
Payroll Tax Expenses	31,825	10,929	15,053	13,712	4,744	3,138	700	80,101	13,308	18,660	112,069
Employee Benefits	36,134	10,050	13,759	16,649	4,781	3,247	395	85,015	16,311	8,388	109,714
	451,755	147,185	193,735	200,238	66,895	49,057	10,216	1,119,081	198,918	251,495	1,569,494
Contributed Professional Services	54,826	-	4,154	182	-	-	-	59,162	69,421	-	128,583
Total Compensation Expenses	506,581	147,185	197,889	200,420	66,895	49,057	10,216	1,178,243	268,339	251,495	1,698,077
Food	155,438	27,935	46,476	244	-	1,385	30	231,508	95	2,117	233,720
Professional Fees	33,358	753	8,911	10,173	152	13,773	-	67,120	22,754	19,562	109,436
Rent	27,234	18,938	26,943	10,944	1,539	-	456	86,054	4,560	12,312	102,926
Depreciation	45,605	3,812	24,972	3,444	815	420	80	79,148	2,173	2,411	83,732
Computer, Telephone, Internet	13,252	4,364	10,400	7,933	1,895	2,106	186	40,136	10,922	12,074	63,132
Facilities and Equipment Expenses	24,063	4,358	25,600	3,213	5,623	-	-	62,857	41	136	63,034
Special Event	-	282	-	-	-	-	-	282	-	42,813	43,095
Development and Travel	1,356	6,536	1,526	5,829	1,478	5,551	-	22,276	6,651	2,157	31,084
Supplies & Cookbooks	9,869	1,472	2,568	3,106	40	3,455	-	20,510	5,347	342	26,199
Outside Services	6,167	2,484	3,726	2,822	485	-	66	15,750	6,254	2,836	24,840
Interest Expense	19,891	-	-	2,210	-	-	-	22,101	1,029	-	23,130
Marketing and Promotion	845	309	649	12,001	500	88	-	14,392	271	5,949	20,612
Banking and Processing Fees	-	-	779	-	-	-	-	779	3,446	12,750	16,975
Catering Expenses	287	18	326	-	15,393	-	-	16,024	-	-	16,024
Insurance	1,536	610	1,358	611	334	442	41	4,932	9,878	713	15,523
Dues and Subscriptions	393	332	60	1,338	60	2,000	399	4,582	4,830	3,851	13,263
Garden Expenses	3,929	-	6,025	-	-	-	-	9,954	-	-	9,954
Youth Paid Work Experience	60	-	-	-	7,996	-	-	8,056	-	-	8,056
Postage and Shipping	547	55	75	1,755	-	10	11	2,453	1,737	86	4,276
Licenses and Fees	1,082	-	1,106	-	227	-	-	2,415	1,751	25	4,191
Other Expenses	772	-	-	173	-	-	-	945	139	-	1,084
TOTAL EXPENSES	\$ 852,265	\$ 219,443	\$ 359,389	\$ 266,216	\$ 103,432	\$ 78,287	\$ 11,485	\$ 1,890,517	\$ 350,217	\$ 371,629	\$ 2,612,363

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Statement of Functional Expenses
For the Year Ended December 31, 2017

	Program Expenses								Supporting Expenses			
	Meal Programs				Community Outreach	Food Sales	CA Medi-Cal Study	National Program	Total Programs	General & Fundraising		Total
	Sebastopol	Marin County	East Bay	Dream Center						Administrative	Fundraising	
EXPENSES												
Compensation Expenses:												
Salaries and Wages	\$ 280,487	\$ 119,836	\$ -	\$ 133,344	\$ 150,394	\$ 138,230	\$ -	\$ 8,095	\$ 830,386	\$ 113,551	\$ 176,031	\$ 1,119,968
Payroll Tax Expenses	21,826	9,479	-	11,242	11,848	12,301	-	625	67,321	8,590	14,493	90,404
Employee Benefits	33,843	11,951	-	4,814	18,702	5,438	-	948	75,696	13,211	12,634	101,541
	336,156	141,266	-	149,400	180,944	155,969	-	9,668	973,403	135,352	203,158	1,311,913
Contributed Professional Services	72,475	2,031	-	10,659	174	-	-	-	85,339	10,635	5,333	101,307
Total Compensation Expenses	408,631	143,297	-	160,059	181,118	155,969	-	9,668	1,058,742	145,987	208,491	1,413,220
Food	136,575	36,122	-	42,560	538	45,138	-	25	260,958	329	1,085	262,372
Rent	27,576	13,905	-	26,772	10,944	1,368	-	456	81,021	4,560	12,312	97,893
Professional Fees	2,849	551	5,330	37	25,423	9,484	189	-	43,863	10,587	25,206	79,656
Depreciation	33,216	1,788	-	15,851	1,848	5,114	-	50	57,867	680	1,180	59,727
Special Event	-	151	-	-	-	-	-	-	151	-	51,979	52,130
Facilities and Equipment Expenses	22,313	2,620	-	7,046	2,346	10,311	-	20	44,656	204	464	45,324
Computer, Telephone, Internet	9,875	5,155	-	4,060	8,092	341	-	117	27,640	4,333	8,011	39,984
Supplies & Cookbooks	11,963	2,056	-	1,789	6,006	5,697	520	19	28,050	3,021	448	31,519
Development and Travel	3,492	4,061	-	899	4,745	8,436	3,707	19	25,359	1,391	1,148	27,898
Outside Services	6,931	1,180	-	2,888	1,712	1,445	-	66	14,222	3,600	7,606	25,428
Interest Expense	19,634	-	-	-	2,182	-	-	-	21,816	2,500	-	24,316
Catering Expenses	-	18	-	-	-	22,346	-	-	22,364	-	-	22,364
Marketing and Promotion	1,551	846	-	730	9,525	412	-	-	13,064	2,669	4,604	20,337
Banking and Processing Fees	2,216	120	-	62	89	3,569	-	-	6,056	3,322	8,437	17,815
Other Expenses	50	690	83	58	2,680	168	5,018	-	8,747	6,736	245	15,728
Insurance	3,565	-	-	570	1,996	570	-	713	7,414	4,811	2,281	14,506
Garden Expenses	1,974	-	-	3,699	-	-	-	-	5,673	-	-	5,673
Licenses and Fees	984	-	-	420	-	780	-	-	2,184	1,309	1,913	5,406
Postage and Shipping	657	246	-	149	2,002	-	-	-	3,054	733	535	4,322
Meal Service	(55,137)	-	55,137	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	\$ 638,915	\$ 212,806	\$ 60,550	\$ 267,649	\$ 261,246	\$ 271,148	\$ 9,434	\$ 11,153	\$ 1,732,901	\$ 196,772	\$ 335,945	\$ 2,265,618

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Statements of Cash Flows
For the Years Ended December 31, 2018 and 2017

	<u>2018</u>	<u>2017</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Change in net assets	\$ (28,993)	\$ 333,603
Adjustments to reconcile change in net assets to net cash provided by (used in) operating activities:		
Contribution of real property held for sale	-	(158,000)
Depreciation	83,732	59,727
Gain on disposal of assets	(681)	-
Contributions restricted for equipment purchase	-	(9,236)
(Increase) Decrease in current assets:		
Accounts receivable	(87,494)	(250)
Inventory	2,507	4,105
Other current Assets	(6,952)	2,760
Prepaid copier expenses	5,822	6,548
Increase (Decrease) in current liabilities:		
Accounts payable	50,014	(22,984)
Accrued payroll	22,998	30,916
Accrued paid time off	(9,344)	11,936
Other current liabilities	8,484	(8,198)
NET CASH PROVIDED BY OPERATING ACTIVITIES	<u>40,093</u>	<u>250,927</u>
 CASH FLOWS FROM INVESTING ACTIVITIES		
Purchases of equipment and software	(134,273)	(92,033)
Sale of Real Property Held for Sale	158,149	-
Sale of Café Equipment	3,600	-
NET CASH PROVIDED BY (USED IN) INVESTING ACTIVITIES	<u>27,476</u>	<u>(92,033)</u>
 CASH FLOWS FROM FINANCING ACTIVITIES		
Proceeds from note payable	-	50,000
Cash contributions restricted for equipment purchase	-	9,236
Repayments to line of credit	-	(25,000)
Repayments of long-term debt	(18,588)	(67,750)
NET CASH USED IN FINANCING ACTIVITIES	<u>(18,588)</u>	<u>(33,514)</u>
 CHANGE IN CASH AND CASH EQUIVALENTS	48,981	125,380
 CASH AND CASH EQUIVALENTS, Beginning of Year	<u>400,613</u>	<u>275,233</u>
 CASH AND CASH EQUIVALENTS, End of Year	<u>\$ 449,594</u>	<u>\$ 400,613</u>

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Organization – The Ceres Community Project (the Organization) is a non-profit public benefit corporation which was incorporated in the State of California in 2008. The Organization’s administrative offices are located in Sebastopol, California. The Organization’s primary community kitchens are located in Sebastopol, Santa Rosa, and Marin County, California.

In October 2016, the Ceres Café was opened at the Santa Rosa kitchen site. The Café educated the broader community about healthy eating and provides job training opportunities for youth, including those who have been in the foster care system and other youth with risk factors. In March 2018, the Café was closed. The installation of a garden was completed at the Santa Rosa kitchen site in November 2017 to provide fresh food for the meal program and additional job training opportunities for youth.

The Organization’s mission is three-fold: (1) to provide those facing cancer and other life-threatening illnesses with nourishing whole foods meals that can support their healing, (2) to teach teens how to cook and eat for health and to develop them as future leaders committed to making a difference in their communities, and (3) to educate the general public about the vital link between what we eat and our health.

The organization delivers meals from their commercial kitchen locations to client families struggling with life-threatening illnesses. The teen leadership programs engage in service learning in organic food nutrition and preparation. The teens in Sebastopol and Santa Rosa also engage in service learning in organic food gardening. In addition, the Organization conducts educational programs on health and healing foods.

Adoption of New Accounting Policies – In August 2016, the Financial Accounting Standards Board (FASB) issued FASB ASU No. 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities*, which includes the following provisions relative to the organization:

- The face of the statement of financial position will present amounts of two classes of net assets (*net assets without donor restrictions* and *net assets with donor restrictions*) rather than the currently required three classes (*unrestricted*, *temporarily restricted* and *permanently restricted*).
- The face of the statement of activities will present amounts of change in each of the two classes of net assets rather than that of the currently three classes.
- Disclosures will be enhanced to provide:
 - Amounts and purposes of board designations, appropriations, and similar actions that result in self-imposed limits on the use of resources without donor-imposed restrictions as of the end of the period.

The Accompanying Notes are an Integral Part of These Financial Statements

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

- Composition of net assets with donor restrictions at the end of the period and how the restrictions affect the use of resources.
- Qualitative information that communicates how the Organization manages its liquid resources available to meet cash needs, and the availability of the Organization's financial assets at the balance sheet date to meet cash needs, for general expenditures within one year of the balance sheet date.
- Method(s) used to allocate costs among program and support functions.

FASB ASU No. 2016-14 is effective for annual financial statements issued for fiscal years beginning after December 15, 2017.

The Organization adopted FASB ASU 2016-14 effective January 1, 2018. As a result of the adoption, on January 1, 2018 unrestricted net assets were restated as net assets without donor restrictions and temporarily restricted net assets were restated as net assets with donor restrictions. The ASU has been applied retrospectively to all periods presented. There were no changes to total net assets at January 1, 2018 or 2017 due to this adoption.

Basis of Accounting – The financial statements of the Organization have been prepared under the accrual basis of accounting in accordance with U.S. generally accepted accounting principles.

Revenue Recognition for Exchange Transactions – Sales of products and services are exchange transactions. Revenues from exchange transactions are recognized when earned and expenses are recognized as incurred. Amounts received in advance are recorded as deferred revenue.

Revenue Recognition for Contributions – Contributions primarily consist of cash and in-kind donations and are recognized as support on the date of donation.

Contributions of cash and other assets with donor stipulations that limit the use of the donated asset are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the support is recognized. Other purpose and time restricted support is reported as an increase in net assets with donor restrictions. Upon accomplishment of a donor's intended purpose, net assets with donor restrictions are reclassified to net assets without donor restrictions and are reported in the Statement of Activities as net assets released from restrictions.

Revenue Recognition for Program Service Fees – Revenue is recognized when earned. Program service fees and payments under cost-reimbursable contracts received in advance are deferred to the applicable period in which the related services are performed or expenditures are incurred, respectively.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

In-Kind Contributions and Expenses – Donated assets, food, use of facilities and professional services are recorded at fair market value on the date of donation.

Functional Allocation of Expenses – The costs of programs and supporting services have been summarized on a functional basis in the statements of activities. The statements of functional expenses present the natural classification detail of expenses by function. Expenses are primarily charged directly to program or supporting service categories based on specific identification. Depreciation expenses is allocated based on actual hours. Computer, telephone, internet, insurance and certain facility expenses are allocated based on square footage.

Cash and Cash Equivalents – Cash and cash equivalents primarily consists of deposits held on demand at a bank. The organization considers all highly liquid deposits held at financial processing companies to be cash equivalents.

Accounts Receivable – Accounts receivable are stated at the amount management expects to collect from outstanding balances. Management believes the amounts receivable are fully collectible and has not established an allowance for doubtful accounts.

Inventory – Inventory includes cookbooks available for sale. Inventory is stated at cost using the first-in, first out method.

Real Property Held for Sale – Real property held for sale is stated at fair value.

Property and Equipment – Property and equipment is stated at cost or at estimated fair market value at date of donation. The Organization capitalizes property and equipment at a cost or fair market value greater or equal to \$1,500. Depreciation is calculated using the straight-line method over the following estimated useful lives:

	<u>Years</u>
Building Improvements	5 - 40
Kitchen Equipment	7 - 12
Computer and Office Equipment	5
Catering Van	5

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses during the period. Accordingly, actual results may differ from these estimates.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES
(Continued)

Income Taxes – The Ceres Community Project is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code and Section 23701d of the California Revenue and Taxation Code. The Internal Revenue Service has determined that The Ceres Community Project is an organization described in Sections 509(a)(1) and 170(b)(1)(A)(i) of the Internal Revenue Code.

Accounting principles generally accepted in the United States of America require the Organization’s management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) if the Organization has taken an uncertain position that more likely than not would not be sustained upon examination by the Internal Revenue Service and state taxing authorities. The Organization’s evaluation on December 31, 2018 and 2017 revealed no tax positions that would have a material impact on the financial statements.

The Organization is subject to routine audits for three years after the later of the due date or filing date of its federal informational and income tax returns and for four years for its California returns; however, there are currently no audits for any tax periods in progress.

NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents consists of the following at December 31, 2018 and 2017:

	2018	2017
Exchange Bank Checking Account	\$421,648	\$386,877
Merchant Accounts	27,546	13,286
Petty Cash	400	450
Totals	\$449,594	\$400,613

Cash and cash equivalents held at Exchange Bank frequently exceeded the federally insured limit of \$250,000 in the years ended December 31, 2018 and 2017.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 3 – LIQUIDITY AND AVAILABILITY

The following reflects the Organization’s financial assets as of December 31, 2018, reduced by amounts not available for general use because of contractual or donor-imposed restrictions within one year of the balance sheet date.

Financial Assets at December 31, 2018:	
Net cash and cash equivalents	\$449,594
Accounts receivable	<u>92,225</u>
Total Financial Assets at December 31, 2018	541,819
Less those unavailable for general expenditures within one year, due to:	
Contractual or donor-imposed restrictions:	
Restricted by donor with time restrictions	(14,500)
Restricted by donor with purpose restrictions	<u>(58,833)</u>
Financial assets available to meet cash needs from general expenditures within one year	<u>\$468,486</u>

The Ceres Community Project has financial assets of \$468,486 to meet cash needs for general expenditures as of December 31, 2018, representing approximately two months of operating expenses. Ceres Community Project is substantially supported by contributions and program fees. Because a donor’s restriction requires resources to be used in a particular manner or in a future period, the Organization must maintain sufficient resources to meet those responsibilities to its donors. Thus, financial assets may not be available for general expenditure within one year. As part of the Organization’s liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due. In the event of an unanticipated liquidity need, the Organization also could draw upon \$200,000 of available lines of credit (as further discussed in Note 7).

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 4 – FAIR VALUE OF ASSETS

The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques used to measure fair value. The hierarchy gives the highest priority to unadjusted quoted prices in active markets for identical assets or liabilities (level 1) and the lowest priority to unobservable inputs (level 3). The three levels of the fair value hierarchy under FASB ASC 820 are described as follows:

Level 1	Inputs to the valuation methodology are unadjusted quoted prices for identical assets or liabilities in active markets that the plan has the ability to access.
Level 2	<p>Inputs to the valuation methodology include:</p> <ul style="list-style-type: none"> • Quoted prices for similar assets or liabilities in active markets; • Quoted prices for identical or similar assets or liabilities in inactive markets; • Inputs other than quoted prices that are observable for the asset or liability; • Inputs that are derived principally from or corroborated by observable market data by correlation or other means. <p>If the assets or liability has a specified (contractual) term, the level 2 input must be observable for substantially the full term of the asset or liability.</p>
Level 3	Inputs to the valuation methodology are unobservable and significant to the fair value measurement.

The asset or liability’s fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques used need to maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used for assets measured at fair value.

Real Property Held for Sale

The Organization received a donation of real property during the year ended December 31, 2017. Management sold the property on April 6, 2018. The property was valued at fair value on the date of donation. Fair value was determined as the selling price, less sales credits and selling costs, resulting in a fair value of \$158,000. The fair value measurement of this assets is considered Level 2 at December 31, 2017.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
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NOTE 5 – PROPERTY AND EQUIPMENT

Property and equipment consists of the following at December 31, 2018 and 2017:

	2018	2017
Land	\$265,400	\$265,400
Building Improvements	738,142	727,263
Kitchen and Office Equipment	327,862	320,245
Computer Software	168,129	77,940
Vehicles	17,500	-
Total Property and Equipment	1,517,033	1,390,848
Less Accumulated Depreciation	(317,901)	(239,189)
Property and Equipment, net	\$1,199,132	\$1,151,659

NOTE 6 – LAND AND BUILDING LEASES

The Organization was a lessee in the following leases during the years ended December 31, 2018 and 2017.

Sebastopol, California

The organization subleases office space in Sebastopol, California under a license agreement on a month-to-month basis at \$3,800 per month. The agreement also includes the use of adjacent land for the Ceres Community Garden as a donation to the Organization valued at \$1,500 per month as determined by the landlord and Organization. The estimated fair value of the land usage totals \$18,000 per year and has been included in in-kind contribution revenues and rent expenses in the Statement of Activities in the years ended December 31, 2018 and 2017.

Santa Rosa, California

The Organization began meal and café operations in Santa Rosa, California in February 2016 under a lease and integrated service agreement with the Social Advocates for Youth. In accordance with the agreement, the Organization purchased kitchen, garden and office equipment to operate its meal program and Social Advocates for Youth provides the kitchen, café and office space to the Organization for two 10 year rent free lease terms. The first 10 year term matures on December 31, 2025. As of December 31, 2018, the Organization has purchased commercial kitchen equipment at this location at a total cost of \$113,538. The estimated fair value of the facilities usage totals \$23,124 per year and has been included in in-kind contribution revenues and rent expenses in the Statement of Activities in the years ended December 31, 2018 and 2017.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 6 – LAND AND BUILDING LEASES (Continued)

Marin County, California

The Organization uses the commercial kitchen facilities of Community Action Marin, a non-profit corporation, for its program operations in Marin County. The Organization paid \$867 per month under a use agreement through March 30, 2017, and then a monthly fee based on usage from April 1, 2017 through August 31, 2018. On September 1, 2018 additional space, hours and storage area were leased, and the monthly rent and services increased to \$2,102 per month. The agreement may be terminated with 30 days written notice by either party.

Rental expenses, including donated facilities, totaled \$102,926 and \$97,893 in the years ended December 31, 2018 and 2017, respectively. The fair value of donated facilities included in rental expenses totaled \$41,124 per year in each of the years ended December 31, 2018 and 2017.

NOTE 7 – BANK LINES OF CREDIT

The Organization has a bank line of credit for \$200,000. Outstanding balances accrue interest based on the greater of lender's prime rate or 6.75% per annum. There were no outstanding balances at December 31, 2018 and 2017. The line of credit is secured by substantially all accounts, inventory, equipment and general intangible assets of the Organization and expires on August 1, 2019.

The Organization has an unsecured credit card with a bank with a limit of \$40,000. The outstanding balance totaled \$9,379 and \$12,530 at December 31, 2018 and 2017, respectively, and was included in Accounts Payable in the Statement of Financial Position.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 8 – LONG TERM DEBT

Long term debt consisted of the following at December 31, 2018 and 2017:

	2018	2017
<p>Note payable to finance company, monthly payments of principal and interest totaling \$2,719 are due each month. The interest rate is adjustable quarterly at the finance company’s prime rate plus .75%. The interest rate at December 31, 2018 and 2017 was 6.25% and 5.75%, respectively, per annum. The remaining balance of approximately \$317,000 is due in full on August 1, 2022. The note is secured by a deed of trust on the Organization’s facilities at 7351 Bodega Avenue in Sebastopol, California at a total cost of \$969,993 and substantially all other assets of the Organization. In addition, \$12,500 of cash belonging to individuals is being held by the lender in secured accounts to guarantee the loan.</p>	\$ 362,700	\$ 373,013
<p>Capital lease payable to financing company for office equipment and prepaid copier costs during the lease term, monthly payments of principal and interest and sales tax totaling approximately \$784 are due through January 2022. Secured by office equipment at an approximate cost of \$10,500.</p>	27,222	35,497
<p>Total Long Term Debt</p>	389,922	408,510
<p>Less Current Portion</p>	(20,000)	(19,000)
<p>Non-current Portion</p>	\$369,922	\$389,510

The note payable to finance company is subject to certain financial covenants. The Organization was in compliance with these covenants at December 31, 2018.

During the year ended December 31, 2017, the Organization borrowed and repaid \$50,000 on a note payable to a financial institution with an interest rate of 6.0% per annum.

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 8 – LONG TERM DEBT (Continued)

Future scheduled maturities of the long term debt are as follows as of December 31, 2018:

<u>Year Ending December 31,</u>	<u>Amount</u>
2019	\$ 20,000
2020	21,000
2021	22,000
2022	<u>326,922</u>
	<u><u>\$389,922</u></u>

NOTE 9 – NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions consist of the following at December 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Subject to the passage of time:		
Available for 2019 expenses	<u>\$14,500</u>	<u>\$ -</u>
Subject to expenditure for specified purpose:		
Paid Youth Internships	8,829	-
Purchase of Catering Van	-	9,236
Rain Catchment Program	2,904	
Marin Meal Program	15,000	
Dream Center in Santa Rosa - Salaries	20,000	39,936
Dream Center in Santa Rosa - Garden	<u>12,100</u>	<u>8,347</u>
	<u>58,833</u>	<u>57,519</u>
 Total Net Assets with Donor Restrictions	 <u>\$73,333</u>	 <u>57,519</u>

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 10 – IN-KIND CONTRIBUTIONS

In the years ended December 31, 2018 and 2017, the Organization received in-kind donations of real property, food, facility usage and skilled services. The real property has been included in the statement of position as real property held for sale and in the statement of activities as in-kind contribution revenues. The remaining in-kind contributions have been included in the statements of activities and statements of functional expenses as in-kind contribution revenues and food expenses, rent expenses, and contributed professional service expenses as follows:

	<u>2018</u>	<u>2017</u>
In-Kind Contributions of Assets:		
Real Property Held for Sale	\$ -	\$158,000
In-Kind Contribution Expenses:		
Food	64,502	62,044
Use of Land for Garden	18,000	18,000
Use of Santa Rosa Kitchen at Dream Center	23,124	23,124
Professional Services	<u>128,583</u>	<u>101,307</u>
Total In-Kind Contribution Revenues	<u>\$234,209</u>	<u>\$362,475</u>

Contributed Professional Services:

Contributed professional services primarily include donated skilled services from chefs, landscapers, licensed social workers, educators and organizational development professionals. The fair value of these professional services has been determined by management using the U.S. Department of Labor’s Occupational Employment Statistics for each relevant job classification in the Santa Rosa and San Rafael metropolitan areas, plus payroll taxes and employee benefits estimated at 18% of salaries and wages.

The total fair value of contributed professional services included in the financial statements in the year ended December 31, 2018 is as follows:

	<u>Number of Hours Contributed</u>	<u>Average Fair Value Per Hour of Service</u>	<u>Total Fair Value of Services</u>
Sebastopol Meal Program	1,324	\$41.41	\$54,826
Dream Center Program	99	\$41.96	4,154
Community Outreach	7	\$26.00	182
Management and General	912	\$76.12	69,421
Totals	<u>2,342</u>		<u>\$128,583</u>

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 10 – IN-KIND CONTRIBUTIONS (Continued)

The total fair value of contributed professional services included in the financial statements in the year ended December 31, 2017 is as follows:

	Number of Hours Contributed	Average Fair Value Per Hour of Service	Total Fair Value of Services
Sebastopol Meal Program	1,794	\$40.40	\$72,475
Marin Meal Program	50	\$40.62	2,031
Dream Center Program	263	\$40.53	10,659
Community Outreach	6	\$29.00	174
Management and General	283	\$37.58	10,635
Fundraising	106	\$50.31	5,333
Totals	<u>2,502</u>		<u>\$101,307</u>

Non-Professional Donated Services:

The Organization also has many volunteers who donate their non-professional services towards programs and support. In accordance with generally accepted accounting principles, the value of these non-professional services is not reflected in these financial statements. In the year ended December 31, 2018, adult volunteers donated 18,736 hours of non-professional service and teen volunteers donated 20,852 hours. In the year ended December 31, 2017, adult volunteers donated 19,432 hours of non-professional service and teen volunteers donated 22,187 hours.

The fair value of these non-professional services has been determined by management using the U.S. Department of Labor’s Occupational Employment Statistics for the Santa Rosa and San Rafael metropolitan areas, plus benefits and taxes estimated at 18% of compensation in the years ended December 31, 2018 and 2017. The value of the teen volunteers is based on minimum wage, plus benefits and taxes estimated at 18% of compensation.

The total fair value of the non-professional volunteer services in the year ended December 31, 2018 is as follows:

	Number of Hours Contributed	Average Fair Value Per Hour of Service	Total Fair Value of Services
Adult Volunteers	18,736	\$19.96	\$374,004
Teen Volunteers	20,852	\$12.98	270,666
Totals	<u>39,588</u>		<u>\$644,670</u>

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Notes to Financial Statements
December 31, 2018 and 2017

NOTE 10 – IN-KIND CONTRIBUTIONS (Continued)

The total fair value of the non-professional volunteer services in the year ended December 31, 2017 is as follows:

	Number of Hours Contributed	Average Fair Value Per Hour of Service	Total Fair Value of Services
Adult Volunteers	19,432	\$19.37	\$376,476
Teen Volunteers	22,187	\$12.39	274,897
Totals	<u>41,619</u>		<u>\$651,373</u>

NOTE 11 – SUPPLEMENTAL DISCLOSURES OF CASH FLOW INFORMATION

During the year ended December 31, 2018 and 2017, the Organization paid the following in interest:

	<u>2018</u>	<u>2017</u>
Interest Paid	<u>\$23,130</u>	<u>\$23,463</u>

Noncash investment and financing activities consist of the following in the years ended December 31, 2018 and 2017:

	<u>2018</u>	<u>2017</u>
Real property contributed as an in-kind donation	<u>\$ -</u>	<u>\$158,000</u>

NOTE 12 – SUBSEQUENT EVENTS

The Organization has evaluated subsequent events through April 12, 2019, the date the financial statements were available to be issued.

SUPPLEMENTAL INFORMATION

Carolyn A. Mayes, CPA
Auditing and Consulting Services

INDEPENDENT AUDITOR'S REPORT ON SUPPLEMENTAL INFORMATION

To the Board of Directors of
The Ceres Community Project
Sebastopol, California

I have audited the financial statements of The Ceres Community Project as of December 31, 2018 and 2017 and for the years then ended, and have issued my report thereon dated April 12, 2019, which contained an unmodified opinion on those financial statements. My audit was performed for the purpose of forming an opinion on the financial statements as a whole.

The Schedule of Expenses - Including the Fair Value of Non-Professional Volunteer Services for the years ended December 31, 2018 and 2017 are presented for purposes of additional analysis and are not a required part of the financial statements. The schedules include the fair value of non-professional volunteer services, which is a departure from generally accepted accounting principles. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audits of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In my opinion, except for the inclusion of the fair value of non-professional volunteer services, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Carolyn A Mayes, CPA

Santa Rosa, California
April 12, 2019

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Schedule of Expenses - Including the Fair Value of Non-Professional Volunteer Services
For the Year Ended December 31, 2018

	Program Expenses							Supporting Expenses			
	Meal Programs			Community Outreach	Catering	CA Medi-Cal Study	National Program	Total Programs	General & Administrative	Fundraising	Total
	Sebastopol	Marin County	Dream Center								
EXPENSES											
Compensation Expenses:											
Employees	\$ 451,755	\$ 147,185	\$ 193,735	\$ 200,238	\$ 66,895	\$ 49,057	\$ 10,216	\$ 1,119,081	\$ 198,918	\$ 251,495	\$ 1,569,494
Contributed Professional Services	54,826	-	4,154	182	-	-	-	59,162	69,421	-	128,583
Non-Professional Volunteer Services:											
Adult Volunteers	171,474	68,707	68,773	18,201	-	-	-	327,155	46,324	525	374,004
Teen Volunteers	145,901	43,737	81,028	-	-	-	-	270,666	-	-	270,666
Total Compensation Expenses	823,956	259,629	347,690	218,621	66,895	49,057	10,216	1,776,064	314,663	252,020	2,342,747
Food	155,438	27,935	46,476	244	-	1,385	30	231,508	95	2,117	233,720
Professional Fees	33,358	753	8,911	10,173	152	13,773	-	67,120	22,754	19,562	109,436
Rent	27,234	18,938	26,943	10,944	1,539	-	456	86,054	4,560	12,312	102,926
Depreciation	45,605	3,812	24,972	3,444	815	420	80	79,148	2,173	2,411	83,732
Computer, Telephone, Internet	13,252	4,364	10,400	7,933	1,895	2,106	186	40,136	10,922	12,074	63,132
Facilities and Equipment Expenses	24,063	4,358	25,600	3,213	5,623	-	-	62,857	41	136	63,034
Special Event	-	282	-	-	-	-	-	282	-	42,813	43,095
Development and Travel	1,356	6,536	1,526	5,829	1,478	5,551	-	22,276	6,651	2,157	31,084
Supplies & Cookbooks	9,869	1,472	2,568	3,106	40	3,455	-	20,510	5,347	342	26,199
Outside Services	6,167	2,484	3,726	2,822	485	-	66	15,750	6,254	2,836	24,840
Interest Expense	19,891	-	-	2,210	-	-	-	22,101	1,029	-	23,130
Marketing and Promotion	845	309	649	12,001	500	88	-	14,392	271	5,949	20,612
Banking and Processing Fees	-	-	779	-	-	-	-	779	3,446	12,750	16,975
Catering Expenses	287	18	326	-	15,393	-	-	16,024	-	-	16,024
Insurance	1,536	610	1,358	611	334	442	41	4,932	9,878	713	15,523
Dues and Subscriptions	393	332	60	1,338	60	2,000	399	4,582	4,830	3,851	13,263
Garden Expenses	3,929	-	6,025	-	-	-	-	9,954	-	-	9,954
Youth Paid Work Experience	60	-	-	-	7,996	-	-	8,056	-	-	8,056
Postage and Shipping	547	55	75	1,755	-	10	11	2,453	1,737	86	4,276
Licenses and Fees	1,082	-	1,106	-	227	-	-	2,415	1,751	25	4,191
Other Expenses	772	-	-	173	-	-	-	945	139	-	1,084
TOTAL EXPENSES	\$1,169,640	\$ 331,887	\$ 509,190	\$ 284,417	\$ 103,432	\$ 78,287	\$ 11,485	\$ 2,488,338	\$ 396,541	\$ 372,154	\$ 3,257,033

See Accompanying Independent Auditor's Report on Supplemental Information and Accompanying Note to Supplemental Information

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Schedule of Expenses - Including Value of Non-Professional Volunteer Services
For the Year Ended December 31, 2017

	Program Expenses								Supporting Expenses			
	Meal Programs				Community Outreach	Food Sales	CA Medi-Cal Study	National Program	Total Programs	General & Administrative		Total
	Sebastopol	Marin County	East Bay	Dream Center						Administrative	Fundraising	
EXPENSES												
Compensation Expenses:												
Employees	\$ 336,156	\$ 141,266	\$ -	\$ 149,400	\$ 180,944	\$ 155,969	\$ -	\$ 9,668	\$ 973,403	\$ 135,352	\$ 203,158	\$ 1,311,913
Contributed Professional Services	72,475	2,031	-	10,659	174	-	-	-	85,339	10,635	5,333	101,307
Non-Professional Volunteer Services:												
Adult Volunteers	185,395	59,519	-	43,552	49,639	-	-	-	338,105	32,925	5,446	376,476
Teen Volunteers	172,283	35,361	-	67,253	-	-	-	-	274,897	-	-	274,897
Total Compensation Expenses	766,309	238,177	-	270,864	230,757	155,969	-	9,668	1,671,744	178,912	213,937	2,064,593
Food	136,575	36,122	-	42,560	538	45,138	-	25	260,958	329	1,085	262,372
Rent	27,576	13,905	-	26,772	10,944	1,368	-	456	81,021	4,560	12,312	97,893
Professional Fees	2,849	551	5,330	37	25,423	9,484	189	-	43,863	10,587	25,206	79,656
Depreciation	33,216	1,788	-	15,851	1,848	5,114	-	50	57,867	680	1,180	59,727
Special Event	-	151	-	-	-	-	-	-	151	-	51,979	52,130
Facilities and Equipment Expenses	22,313	2,620	-	7,046	2,346	10,311	-	20	44,656	204	464	45,324
Computer, Telephone, Internet	9,875	5,155	-	4,060	8,092	341	-	117	27,640	4,333	8,011	39,984
Supplies & Cookbooks	11,963	2,056	-	1,789	6,006	5,697	520	19	28,050	3,021	448	31,519
Development and Travel	3,492	4,061	-	899	4,745	8,436	3,707	19	25,359	1,391	1,148	27,898
Outside Services	6,931	1,180	-	2,888	1,712	1,445	-	66	14,222	3,600	7,606	25,428
Interest Expense	19,634	-	-	-	2,182	-	-	-	21,816	2,500	-	24,316
Catering Expenses	-	18	-	-	-	22,346	-	-	22,364	-	-	22,364
Marketing and Promotion	1,551	846	-	730	9,525	412	-	-	13,064	2,669	4,604	20,337
Banking and Processing Fees	2,216	120	-	62	89	3,569	-	-	6,056	3,322	8,437	17,815
Other Expenses	50	690	83	58	2,680	168	5,018	-	8,747	6,736	245	15,728
Insurance	3,565	-	-	570	1,996	570	-	713	7,414	4,811	2,281	14,506
Garden Expenses	1,974	-	-	3,699	-	-	-	-	5,673	-	-	5,673
Licenses and Fees	984	-	-	420	-	780	-	-	2,184	1,309	1,913	5,406
Postage and Shipping	657	246	-	149	2,002	-	-	-	3,054	733	535	4,322
Meal Service	(55,137)	-	55,137	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES	\$ 996,593	\$ 307,686	\$ 60,550	\$ 378,454	\$ 310,885	\$ 271,148	\$ 9,434	\$ 11,153	\$ 2,345,903	\$ 229,697	\$ 341,391	\$ 2,916,991

See Accompanying Independent Auditor's Report on Supplemental Information and Accompanying Note to Supplemental Information

THE CERES COMMUNITY PROJECT
(A Nonprofit Public Benefit Corporation)
Note to Supplemental Information
December 31, 2018 and 2017

NOTE A – FAIR VALUE OF NON-PROFESSIONAL VOLUNTEER SERVICES

Non-professional volunteer hours totaled 18,736 for adults and 20,852 for teenagers in the year ended December 31, 2018 and totaled 19,432 for adults and 22,187 for teenagers in the year ended December 31, 2017. In accordance with generally accepted accounting principles, these services were not recognized in the Statement of Activities because such services do not involve specialized skills. However, these services are an integral part of the preparation, cooking, gardening, delivery of meals and education for the meal programs, as well as community outreach, administration and fundraising.

The average value of volunteer services, including related payroll taxes and benefits of approximately 18%, was \$19.96 per hour and \$19.37 per hour for adults and \$12.98 per hour and \$12.39 per hour for teenagers in the years ended December 31, 2018 and 2017, respectively. The fair value of the adult services has been determined by management using the U.S. Department of Labor’s Occupational Employment Statistics for Santa Rosa and San Rafael, California. The organization estimates the total value of the following non-professional volunteer services as \$644,670 and \$651,373 in the years ended December 31, 2018 and 2017, respectively, and has included them in the supplemental Schedule of Expenses – Including the Fair Value of Non-Professional Volunteer Services for the Years Ended December 31, 2018 and 2017 as follows:

	<u>2018</u> <u>Hours</u>	<u>2018</u> <u>Fair Value</u>	<u>2017</u> <u>Hours</u>	<u>2017</u> <u>Fair Value</u>
Sebastopol Meal Program:				
Adults	9,085	\$171,474	9,790	\$185,395
Teenagers	11,240	145,901	13,905	172,283
Marin County Meal Program:				
Adults	3,252	68,707	2,784	59,519
Teenagers	3,370	43,737	2,854	35,361
Santa Rosa Meal Program:				
Adults	3,647	68,773	2,464	43,552
Teenagers	6,242	81,028	5,428	67,253
Community Outreach:				
Adults	1,004	18,201	2,594	49,639
Administration:				
Adults	1,727	46,324	1,610	32,925
Fundraising:				
Adults	21	525	190	5,446
Total Fair Value of Non- Professional Volunteer Services	<u>39,588</u>	<u>\$644,670</u>	<u>41,619</u>	<u>\$651,373</u>

See Independent Auditor’s Report on Supplemental Information